**PROCUREMENT DOCUMENT**

**FOR**

**RFP - OFMD – STANDALONE GENERATORS SERVICE AND MAINTENANCE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference No.:** | Wits Tender / 2025: 24 | | |
| **Description:** | OFMD - Standalone Generators Service and Maintenance | | |
| **Issue Date:** | 05 August 2025 @ 14H00 South Africa Standard Time (SAST) | | |
| **Issued by:** | Operations and Facilities Management Department (OFMD) | | |
| **Submission Date and Time:** | Date: 25 August 2025 | | Time: 23h59 |
| **Important Information:** | Non-Compulsory **Briefing Session** | Date: 11 August 2025 @ 11h00 | |

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1. SCHEDULE 1: SIGNED TENDER SUBMISSION

|  |
| --- |
| **Signed Tender Submission**  **To be completed by a duly authorised representative of the Tenderer** |
| **Section 1A: Tenderers Details**   |  |  | | --- | --- | | **Name of Tenderer**: |  | | **Entity registration number**: |  | | **Contact person**: |  | | **Email**: |  | | **Telephone & Mobile no**: |  | | **Physical address**: |  | |
| **Section 2: Declaration**  The undersigned, who warrants that he/she is duly authorised to do so on behalf of the Tenderer confirms that the contents of this Section 2: Declaration are within my personal knowledge, and save where stated otherwise in an attachment hereto, are to the best of my belief both true and correct, and:   1. neither the name of the Tenderer nor any of its Personnel appear on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 (applicable to South African entities), 2. neither the Tenderer of any of its Personnel has within the last 5 (five) years been convicted of fraud or corruption by a court of law (including a court outside of the Republic of South Africa), 3. the Tenderer is not associated, linked, or involved with any other tendering entities submitting a Tender Submission, 4. the Tenderer has not engaged in any prohibited restrictive horizontal practices including consultation, communication, agreement, or arrangement with any competing or potential tendering entity regarding prices, geographical areas in which goods and services will be rendered, approaches to determining prices or pricing parameters, intentions to submit a response or not, the content of the submission (specification, timing, conditions of contract etc.) or intention to not win a tender, 5. the Tenderer has no other relationship with any of the Tenderers or those individuals responsible for compiling the Tender Documents that could cause or be interpreted as a conflict of interest, 6. the Tenderer, its Personnel, and its subcontractors (where applicable) do not have any relationship (family, friend or other) with any person employed by the University and/or who may be involved with the evaluation and/or adjudication of this Tender (if the statement is considered true, the Tenderer undertakes to immediately disclose the applicable information to the University as part of its Tender Submission), 7. the Tenderer, its Personnel and any other person connected with the Tenderer is not employed by the University (if the statement is considered not true, the Tenderer undertakes to immediately disclose the applicable information to the University as part of its Tender Submission), 8. the Tenderer has satisfied itself as to the correctness and validity of its Tender Submission, that the price(s) and rate(s) quoted cover all the goods and/or services in the Tender Documents; and that the price(s) and rate(s) cover all its obligations under a resulting Contract. Further, the Tenderer accepts that any mistakes regarding price(s) and calculations will be at its risk and confirm that the University will incur no additional costs whatsoever, over and above the amount submitted as part of its Tender Submission; and 9. the Tenderer agrees to be bound to the Tender Documents. |
| By signing below, the Tenderer agrees with all the conditions, statements and terms contained in the Tender Documents.   |  |  | | --- | --- | | Full Name of person signing on behalf of the Tenderer: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | Capacity: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |  |  | | Signature: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |  |  | | Date: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |

| **Section 1B: Declaration of Interest by the Tenderer** | | | |
| --- | --- | --- | --- |
| The University mandates complete transparency from Tenderers concerning any existing or potential conflicts of interest. Failure to provide such disclosure will constitute a significant breach of the Tender Terms and Conditions or any resulting Contract that the University may award. Full disclosure must encompass assessing any affiliations between the Tenderer, its Personnel, shareholders, subcontractors, or any other entities associated with the Tenderer, and the University and/or its Personnel.  I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, acting on behalf of the Tenderer, declare as follows:   *1. The following questionnaire must be completed on behalf of the Tenderer and returned to the University. . Tick the relevant box.* | | | |
| 1.1 Does the Tenderer have an existing relationship with the University? | No | Yes |
| 1.2 Is the Tenderer or any person connected with the Tenderer employed by the University ? | No | Yes |
| 1.3 Does the Tenderer, or any person connected with the Tenderer, have any relationship (family, friend or other) with a person employed by the University and who may be involved with the evaluation and/or adjudication of this? | No | Yes |
| 1.4 Has the Tenderer, sub-contractors, or other persons associated with it:   1. been convicted of any criminal offence; and 2. made reasonable enquiries, to the best of its knowledge and belief, has not been or is not the subject of any:    1. pending disputes;    2. investigations;    3. inquiry by a regulatory body regarding any offence; or    4. alleged offence of or in connection with slavery and human trafficking. | No | Yes |
| If Yes, to any of the above, describe the relationship details, potential conflict of interest and or other pertinent details below: | | |
| If No, to all of the above, the Tenderer is assumed to have no current, no future possible conflict of interest in the Tenderer becoming a supplier to the University and with respect to this Tender. | | |

|  |  |
| --- | --- |
| Full Name of person signing on behalf of the Tenderer: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Capacity: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
|  |  |
| Signature: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
|  |  |
| Date: | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

1. SCHEDULE 2: TENDER CHECKLIST

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| --- | --- | --- | --- | --- | --- |
| **Item No.** | **Reference the Document** | **Description** | **Action to be taken** | **Checked, Verified and Submitted** | |
| Tenderer Checkbox | **For Office Use Only**: University Checkbox |
| 1. | Schedule 1 | Signed Submission | Tenderers must complete and submit a copy of the Signed Submission signed by a duly authorised representative of the Tenderer. If the Tenderer is a joint venture or consortium, all partners to the joint venture or consortium must complete Schedule 2. |  |  |
| 2. | Schedule 2 | Tender Checklist | Tenderers must ensure all information is provided and complete the Tender Checklist. |  |  |
| 3. | Schedule 3 | Pre-qualification Response Document Pack | Tenderers must provide the documentation as requested under Schedule 3. |  |  |
| 4. | Schedule 4 | Other Documentation | Tenderers to provide their BEE information |  |  |
| 5. | Schedule 5 | Functionality Response Document Pack | Tenderers must provide the documentation as requested under Schedule 5. |  |  |
| 6. | Schedule 6 | Contactable Client References | Tenderers must provide client references in the format prescribed in Schedule 6. |  |  |
| 7. | Schedule 7 | Contract Deviations | Tenderers must complete the Contract Mark-Up Template contained in Schedule 7 to indicate proposed changes to the draft Contract included in this Tender, if any. |  |  |
| 8. | Annexure C | Pricing | Tenderers must ensure that their pricing is submitted to the University in accordance with the pricing requirements set out in the Tender Documents. |  |  |

1. SCHEDULE 3: PRE-QUALIFICATION RESPONSE DOCUMENT PACK
   1. All documents submitted by the Tenderer must be attached to this Schedule 3, compiled in the order, and corresponding to the headings as set out in the table below within each section.
   2. The Tenderers pre-qualification response pack must contain the documentation in the table below, sequenced and attached as instructed:

|  |  |  |
| --- | --- | --- |
| **Proof of Pre-qualification Documentation** | | |
| ***Please label as:*** | ***Description*** | **Tick (✓) if submitted** |
| Tenderer Checkbox |
| **Procurement Mandatory** | | |
| 3A | provides Schedule 1: Signed Submission which must be signed by a duly authorised representative. |  |
| 3B | must provide proof of your legal entity’s registration documentation (e.g., CIPC) indicating the date of registration/incorporation, list of directors, partners, and members. |  |
| 3C | must provide proof of valid SARS (South African Revenue Service) Tax Pin |  |
| 3D | if applicable, provide a VAT Registration Certificate. Provide rationale if VAT is not applicable. This will be considered for acceptability. |  |
| 3E | must provide audited company financial statements for the past 3 (three) years, in line with the Companies Act. If AFS are not audited, provide reasons and provide confirmation of your Public Interest Score noting that tenderers must submit annual financial statements for the last three (3) financial years. This will be assessed for acceptability.  The financial standing and health of the tenderer will be assessed and inform risk elements that will be considered as part of the evaluation. |  |
| 3F | provides (current) Letter of Good Standing from its bankers and/or bank confirmation letter, on the bank's letterhead, dated, stamped, and signed with contact details |  |
| 3G | must provide proof of valid Compensation for Occupational Injuries and Diseases Act (COIDA) |  |
| 3H | provide their insurances — If your insurance does not meet this requirement at minimum, you need to provide a letter of commitment indicating that if you are awarded you will meet the requirement with no impact on the pricing you submitted. Public liability to the value of at minimum R5 million to R10 million; and/or Product liability insurance to the value of at minimum R5 million to R10 million. |  |
| **Functionality (including Technical) Mandatory Criteria** | | |
| 3I | must have a track record for at least 5 (five) years for maintenance of standby generator (references must be for commercial and industrial applications. Provide a client list indicating activity for the past five years. This will be assessed for acceptability. The university reserves the right to follow up and verify the information provided. |  |
| 3J | must provide at a minimum of 3 (three) recent relevant local client reference letters where you have maintained generator farms (references must be for commercial and industrial application). One reference must be in the Gauteng region. Reference letters must be associated with contract value of no less than R300 000.00 (excl VAT). References must be within the last five (5) years and will be assessed for acceptability. |  |
| 3K | must have presence in the Gauteng province to fulfil the requirement as per the scope of work. Provide supporting evidence confirming presence in the Gauteng province, such as lease agreement, utility bill or similar. |  |
| 3L | must have a CIDB grading of 6EP or higher. |  |
| 3M | must be registered with the South African Department of Labour as an electrical contractor. |  |
| 3N | must provide at least one OEM letter or certificate indicating that they are authorised to service and maintain the generator(s) as detailed in Scope of Work. |  |
| 3O | must have resources that meet the following requirements:  a) Project manager, contract manager or service manager with a minimum of 5 years’ experience. NQF level 5 or higher in electrical or mechanical engineering. Submit CV, certificate and indicate years of relevant experience related to this requirement.  b) Two Diesel Mechanics, each with a minimum of 5 years' post qualification experience, are required. Tenderer to submit trade test information and CVs.  c) Two Installation Electricians, each with a minimum of 5 years’ post registration experience, are required. Copy of the wireman's licenses and CVs to be submitted. |  |
| 3P | must provide Annexure C: Pricing schedule information |  |

**Schedule 3I template**

**Track record.** The tenderer must have a track record for at least 5 (five) years for maintenance of standalone generators for commercial and industrial applications. Provide a client list indicating activity for the past five years.

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| --- | --- | --- | --- | --- |
| **Client Name** | **Years of experience** | **Track record** | | |
|  |  | **client details** | **from and to period** | **description of services rendered** |
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1. SCHEDULE 4: other information required for tender considerations purposes

All documents submitted by the Tenderer is to be attached to this Schedule 4, compiled in the order and corresponding to the headings as set out in the table below within each section.

|  |  |  |
| --- | --- | --- |
| **Proof of Functionality (including Technical) Response** | | |
| ***Please label as:*** | ***Description*** | **Tick (✓) if submitted** |
| Tenderer Checkbox |
| 4A | B-BBEE Certificate (SANAS accredited)/ Sworn Affidavit |  |

1. SCHEDULE 5: FUNCTIONALITY (INCLUDING TECHNICAL) RESPONSE DOCUMENT PACK
   1. All documents submitted by the Tenderer must be attached to this Schedule 5, compiled in the order, and corresponding to the headings as set out in the table below within each section.
   2. The Tenderers response functionality response pack must contain the documentation in the table below, sequenced and attached as instructed:

|  |  |  |
| --- | --- | --- |
| **Proof of Functionality (including Technical) Response** | | |
| ***Please label as:*** | ***Description*** | **Tick (✓) if submitted** |
| Tenderer Checkbox |
| 5A | **Track Record /Experience** |  |
| 5B | **Company OEM Certification** |  |
| 5C | **Plant and Equipment** |  |
| 5D | **Environment Management Plan** |  |
| 5E | **Quality Management** |  |
| 5F | **Proximity to University Location** |  |

1. SCHEDULE 6: CONTACTABLE CLIENT REFERENCES

|  |  |  |  |
| --- | --- | --- | --- |
| Include detailed references (as per the below table):   * Provide at minimum 3 (three) recent relevant local client reference letters where you have maintained standby generators (references must be for commercial and industrial application). One reference must be in the Gauteng region. Reference letters must be associated with contract value of no less than R300 000.00 (excl. VAT). The references must have similar or greater technical capacity and complexity to that of this Tender. Tenderers must provide recent client references where they have provided a similar requirement within the last  5 (five) years. * List contract reference numbers, the contract period of performance including the contract start and end dates, contact persons, telephone numbers, and email addresses and indicate the value and complexity of the project. * If in the University’s opinion, the client reference does not meet the University’s requirements, additional references may be requested from the Tenderer, and visits to the reference sites might be required. Note: All interviews held will be confidential. * Reference letters are to be attached to support the summaries below. Reference letters should be on a company (the referee’s) letterhead and describe the contract period, description of works and whether the service was acceptable or not. | | | |
| **Contactable reference #1** | | **Description of goods/services provided** | **Particulars** |
| Name of the organisation**:** |  | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | Total Contract Value including VAT:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Contract Period **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Contact Person: |  |
| Contact Details | Tel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Contactable reference #2** | | **Description of goods/services provided** | **Particulars** |
| Name of the organisation**:** |  | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | Total Contract Value including VAT:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Contract Period  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Contact Person: |  |
| Contact Details | Tel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Contactable reference #3** | | **Description of goods/services provided** | **Particulars** |
| Name of the organisation**:** |  | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | Total Contract Value including VAT:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Contract Period  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Contact Person: |  |
| Contact Details | **Tel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Contactable reference #4** | | **Description of goods/services provided** | **Particulars** |
| Name of the organisation**:** |  | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | Total Contract Value including VAT:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Contract Period **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Contact Person: |  |
| Contact Details | Tel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Contactable reference #5** | | **Description of goods/services provided** | **Particulars** |
| Name of the organisation**:** |  | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | Total Contract Value including VAT:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Contract Period  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Contact Person: |  |
| Contact Details | Tel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

1. SCHEDULE 7: CONTRACT DEVIATIONS

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **CONTRACT MARK-UP**  **Disclaimer**: By submitting this contract deviations schedule, the Tenderer unequivocally agrees that:   * Any award made because of this Tender process will be governed by the regents of the Contract. * The University reserves the right to in each instance:   i. Accept the deviations or exceptions; or  ii. Negotiate the deviations or exceptions; or  iii. Reject a proposal with deviations or exceptions deemed unacceptable by the University at its option and in the exercise of its sole discretion.   * The Tenderer has not submitted its own contract, service level agreement or reserves the right to negotiate the contract statement/letter as part of its Tender Submission.   The Tenderer acknowledges that a rejection or amendment of any terms and conditions contained in the Contract may increase the risk to the University. | | | | | |
| **Clause No.** | **Mark with an X** | | | **Proposal** | **Detailed Motivation** |
| **Amended** | **Deleted** | **New** |
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